



Application Instructions for General Permit for U.S. Government Agencies (Permit/Franchise)

All fields of the application form needs to be filled out completely. Send this application and additional attachments via email to the appropriate WSDOT Region Offices email ([Link](#)) with the Washington State Department of Transportation (WSDOT). Signature is required before submittal.

Facility Owner CONTACT INFORMATION

- The Facility Owner's name and all contact information must be included.

LOCATION

- Visit www.snagmp.com to locate the mile post limits on the State Route.

INSTALLATION

- Under the "Describe Installation Type" box, provide a brief description of the type and size of the facility and an explanation of the installation method (i.e. trenchless/ trenched) in relation to its location within the right of way.

REQUIRED DOCUMENTATION AND PERMITTING GUIDELINES

- Exhibits and additional information must be provided in separate attachments to the Application submittal email. Attachments shall include: Right of Way Plans, Work Plans, Traffic Control Plans ([TCP Examples](#)), Photos, and Vicinity Map. Please contact the Developer Services Engineer for early coordination.

BILLING INFORMATION

- Make sure the State Wide Vendor number (i.e. SWV #) is included. It is required for processing the Permit.
- The Applicant Reference Work Order Number is for the convenience of the Facility Owner, connecting the Facility Owner job number, the WSDOT work order and the Permit Number with the payment.
- The billing address must be consistent with the address that is associated with the State Wide Vendor number (i.e. SWV #).

Facility Owner AUTHORIZED SIGNATORY

- Authorized Signature must be by the Owner/Operator of the Utility. Signature is required before submitting your application to the appropriate WSDOT Region Office.

SUPPLEMENTAL CONTACT INFORMATION OF AUTHORIZED AGENT IF NOT THE Facility Owner

- In cases where a consultant or other approved Facility Owner is authorized to apply on behalf of the Facility Owner, ensure that contact information for the person processing the application is filled in this section.
- Note: The Facility Owner Contact listed on the application is to be included in the email correspondence with an authorized agent.
- Required only if applicable.



Facility Owner Contact Information			
Facility Owner Company		Facility Owner Contact Name	
Email		Phone (Office/Cell/Voicemail)	
Location (www.snagmp.com)			
State Route	Milepost Begin	Milepost End	County
Describe Installation Type (Briefly explain)			
Anticipated Construction Start Date:		Project Duration:	
Billing Information*			
Contact Name			
Street			
City		State	Zip + 4
Phone (Office/Cell/Voicemail)		Email	
SWV #		Applicant Reference Work Order (<i>optional</i>)	
Facility Owner Authorized Signatory			
Signature		Printed Name & Title/Owner	Date
<p>Fees in the amount of \$ _____ are paid to defray the basic administrative expense incident to the processing of this application according to RCW 47.12.140(2) and the amendments. The applicant further promises to pay additional costs incurred by WSDOT on the behalf of the application.</p> <p>WSDOT, hereby grant this Permit subject to the Terms and conditions stated in the General Provisions, Special Provisions, and Exhibits attached hereto and by this reference made a part hereof: Construction facilities proposed under this application shall begin within one year and must be complete within three years from date of approval.</p>			
Supplemental Contact Information of Authorized Agent if NOT the Facility Owner			
Facility Owner Name		Contact Name	
Email		Phone (Office/Cell/Voicemail)	

General Provisions for U.S. Government Agencies

1. This permit is subject to the applicable provisions of WAC 468-51, 468-52, 468-54, and 468-58 and RCW 47.52 and amendment there to, except that any provision in this permit not consistent with Chapter 468-34 WAC shall be controlling.
2. No excavation shall be made or obstacle placed within the limits of the State highway in such a manner as to interfere with the travel over said road unless authorized by WSDOT.
3. If the work done under this permit interferes in any way with the drainage of the state highway, the Facility Owner shall wholly and at its own expense, make such provision as WSDOT may direct to take care of said drainage.
4. On completion of this work, all rubbish and debris shall be immediately removed and the roadway and roadside shall be left neat and presentable and satisfactory to WSDOT.
5. All of the work herein contemplated shall be done to the satisfaction of WSDOT.
6. WSDOT hereby reserves the right to order the change of location or the removal of any structure or structures authorized by this permit at any time, said change or removal to be made at the sole expense of the Facility Owner or their successors and assigns. Any changes, reconstruction or relocation by the Facility Owner shall be done in such manner as will cause the least interference with any of WSDOT's work and the State of Washington shall in no wise be held liable for any damage to the Facility Owner by reason of any such work by the State of Washington, its agents or representatives, or by the exercise of any rights by WSDOT upon roads, streets, public places or structures.
7. This document shall not be deemed or held to be an exclusive one and shall not prohibit WSDOT from granting rights of like or other nature or other public or private facilities, nor shall it prevent WSDOT from using any of its roads, streets, or public places, or affect its right to full supervision and control over all or any part of them, none of which is hereby surrendered.
8. WSDOT may for violation for any of the terms revoke, amend or cancel this permit or any of the provisions hereof after 60 days written notice to the Facility Owner. The Facility Owner shall then remove all facilities from the right of way. Any facilities remaining upon the right of way 30 days after cancellation of this permit shall be removed by WSDOT at the expense of the Facility Owner.
9. The Facility Owner shall maintain at its sole expense the structure or object for which this permit is granted in a condition satisfactory to WSDOT.
10. The Facility Owner shall be responsible for any loss or damage to property or injury to persons resulting from any acts or omissions in accordance with the provisions of the Federal Tort Claims Act 62 Stat. 982, as amended.
11. All installations placed upon the right of way by the Facility Owner shall be and remain the property of the Facility Owner and may be removed any time by the Facility Owner upon prior notification to WSDOT.
12. Whenever it is deemed necessary for the benefit and safety of the traveling public, WSDOT hereby reserves the right to attach and maintain upon any facility by the Facility Owner under this document any required traffic control devices, such as traffic signals, luminaires, and overhead suspended signs, when the use of such devices or attachments does not interfere with the use for which the facility was constructed. WSDOT shall bear the cost of attachment and maintenance of such traffic by WSDOT control devices, including the reasonable cost of any extra construction beyond normal; such extra cost to be determined jointly and the Facility Owner of this document. It is not to be construed that WSDOT is to share in the normal cost of installation, operation, or maintenance of any of the facilities installed under this document.
13. All expenditures to be made by the Facility Owner under the provisions of this permit shall be subject to appropriations being available for the purpose.
14. On or before the termination of this permit, the Facility Owner will remove all installations and appurtenances from the premises of WSDOT and restore said premises to the conditions existing at the time of entering upon the same under this permit, reasonable and ordinary wear and tear and damage by the elements or by circumstances over which the Facility Owner has no control excepted.
15. No member of or delegate to Congress, or resident commissioner, shall be admitted to any share or part of this permit or to any benefit to arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.
16. No assignment or transfer of this permit in any manner whatsoever shall be valid nor vest any rights hereby granted until WSDOT consents thereto and the assignee accepts all terms of this franchise. Attempting to assign this franchise without WSDOT consent shall be cause for cancellation as herein provided.
17. The Facility Owner hereby certifies that the facilities described in this document are in compliance with the Control Zone Guidelines.