

DBB and **DB** Change Record

Contract Number	Contract Title			Federal Aid Number		
Change Order Number	Change Description			Date		
Region		Project Engineer		Phone Number		
Prime Contractor / Design-B	uilder					
Ordered by Engineer un	der the te	erms of Section 1-04.4 of the Standard Sp	pecifications or the RFP			
Change proposed by Co	ntractor /	Design-Builder				
Brief description of the change order and explanation of why this change order is necessary. (Provide evolution and options considered only if it helps the reader understand why the final decisions were made.)						

Contract Number	Contract Title	Change Order Number			
Basis for Entitlement to changes in cost and time. Provide (1) contract citation(s) that provides entitlement and (2) project circumstances that meet the requirements of the contract citation.					
Effect on Condition of Awar	rd				
D. I. della control					
Basis of changes to cost ar	nd time: (Explain how the IEE and impact on contract time were determined	.)			

Contract Title	Change Order Number					
Approvals (Position, Name, and Date)						