

Scoring Criteria 1: Project Understanding (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 20

A. Include the following items:

- Provide a description that conveys an awareness of key issues, challenges, and stakeholders that will influence study and project success.
- Provide a path for completing the study and subsequent environmental review on-time, within budget, and to WSDOT's satisfaction.

Scoring Criteria 2: Project Delivery Approach – Transportation Planning and Alternatives Analysis (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 10

A. Include the following items:

- Provide a description that conveys the key issues, challenges, and methodological approach for addressing multimodal transportation needs, and related issues.
- Provide a description that conveys an understanding of existing data and new data collection needs.
- Provide a description of a process for identifying, analyzing, and evaluating potential solutions.
- Provide an explanation of why the consultant recommends the proposed approach.

Scoring Criteria 3: Project Delivery Approach – Geomorphology and Resiliency Analysis (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 10

A. Include the following items:

- Provide a description that conveys the key issues, challenges, and methodological approach for addressing transportation resiliency needs, and related issues.
- Provide a description that conveys an understanding of existing data and new data collection needs.
- Provide a description of a process for identifying, analyzing, and evaluating potential solutions.
- Provide an explanation of why the consultant recommends the proposed approach.

Scoring Criteria 4: Community and Tribal Engagement (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 10

A. Include the following items:

- Provide a description that conveys the key partners and communities, messages and methodological approach for identifying and engaging with each.
- Provide a description that conveys an understanding of existing and/or potential tribal concerns.
- Provide a description of a process for reaching consensus with the tribe.
- Provide a description of an approach for gaining stakeholder concurrence.
- Provide an explanation of why the consultant recommends the proposed approach.

Scoring Criteria 5: Qualifications of Proposed Project Manager(s) (Prime Consultant Only)

Min pts 0 : Max pts 15

A. Include the following items:

Provide up to three (3) examples for the proposed Project Manager that demonstrates his/her prior experience as a Project Manager on WSDOT or similar projects. Include the date(s) of each project; the name of the client/organization for each project; list the project manager's responsibilities and tasks on each project.

B. Include the following items:

Demonstrate the Project Manager's familiarity with relevant state and federal regulations and/or procedures.

C. Include the following items:

Provide up to three (3) examples of the proposed Project Manager's ability to manage all of the following within a project of this size/scale:

- a. Project schedule;
- b. Scope of work/scope creep;
- c. Consultant team
- d. Budget issues; and
- e. Changes that arise throughout the life of the project.

D. Include the following items:

Provide listing of professional licenses/accreditations for the proposed Project Manager; include the year that each license/accreditation was received. Please include the licenses that were obtained in the State of Washington only.

Scoring Criteria 6: Key Team Member Qualifications (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 15

A. Include the following items:

List each key team member's role/responsibilities on your proposed team.

- For each proposed key team member, provide up to three (3) examples of prior relevant projects. Include the name of project(s); dates of the project(s); and roles/responsibilities for each team member on those project(s); and
- For each key team member on your proposed team, demonstrate his/her understanding of WSDOT and/or public agency regulations/procedures.
- Demonstrate that the following topics are addressed across all key team members:
 - Tribal engagement
 - Resiliency
 - Engagement with traditionally under-represented communities.
 - Transportation safety and HSM predictive analysis
 - Travel demand forecasting
 - Identifying and evaluating transportation policies, operational strategies, and multimodal capital investments

- Department of Defense coordination
- Outreach to elected officials and interested parties
- Note that all staff listed for this scoring criteria will be considered a contractual commitment on behalf of the proposer.

Scoring Criteria 7: Team Qualifications and Relevant Experience (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 10

A. Include the following items:

- Provide a listing of all firms on your proposed team;
- List the type(s) of expertise that each firm on your team can provide;
- How long has each firm on your team provided these type(s) of expertise;
- Provide organization chart of your proposed team and include the respective roles that each firm will provide for the team.
- Examples of recent experience with similar projects by the proposed project manager and key staff. Include client contact information for references.
- Explanation of the relevance of the cited project experience to this specific project.
- Evidence that these other projects were completed on time within scope and budget.
- For these firms, and these specific staff, demonstrate they have worked together on recent projects of similar nature.

Scoring Criteria 8: Staff Availability and Time Commitment (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 10

A. Include the following items:

- List of other specific commitments of the project manager during the project's timeframe.
- List of other specific commitments of key staff during the project's timeframe.
- Provide a specific commitment of project manager and key staff time to this project.

B. Include the following item:

Provide table identifying current availability of key staff and resources for each firm on the proposed project team. The availability of staff must be identified as hours available per month for the length of the project, not in percentages of time available.

Scoring Criteria 9: Contractor Certification – Workers' Rights (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 0

A. Include the following items:

Contractor Certification - Workers' Rights.

- Please fill out the form titled “Contractor Certification - Workers' Rights” linked on the advertisement webpage. The form can be found under the heading “Submit Required Forms.”

Scoring Criteria 10: References/Past Performances (Prime Consultant Only)

Min pts 0 : Max pts 0

A. Include the following items:

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT projects, non-WSDOT projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years. These must be included in your Packet B.

Performance Evaluations on WSDOT projects:

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT’s internal Filemaker Pro form 272-019 “Performance Evaluations – Consultant Services.”

Performance Evaluations for Non-WSDOT projects:

If your firm does not have performance evaluations with WSDOT, it is necessary to have an evaluation of past performance completed by a client. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link “Performance Evaluation Completed by Reference” which can be found on the main web page for this advertisement.