

FAA 2024 Statewide Disparity Study Q&A

Question - What is the study budget?

Answer - The agreement amount will be approximately \$1,200,000.00. The agreement type will be Negotiated Hourly Rate.

Question - What is the suggested study period for past airport contracting for this assignment? (e.g., Fiscal years beginning July 1, 2019, through June 30, 2023)

Answer - FAA funded construction and consulting contracts let by FAA recipients during Federal Fiscal Years 2017 through 2022.

Question - Which airports will be included in the disparity study? Will the disparity study include all 64 National Plan of Integrated Airport Systems (NPIAS) airports in the State of Washington in the 2023-2027 NPIAS Report?

Answer – The study will include all 64 Washington State airports included in the federal National Plan of Integrated Airport Systems.

Question - In general, what contract and subcontract data for FAA-funded contracts are currently available for individual airports? In general, in what form are they available?

Answer – The airport retains all contract and sub-contract data as part of their FAA funding requirements. The format of the documents is in whatever form the airport uses.

Question - The RFQ asks to "Recommend WSDOT overall DBE Goal-setting methodology." Does WSDOT request an overall DBE-goal setting methodology as well as supporting data for each of the participating airports?

Answer – The goal-setting methodology will only be for WSDOT-managed airports.

Question - The study schedule for a similar study for the Oregon Department of Aviation was 18 months. Is that schedule acceptable for WSDOT?

Answer - Please indicate your proposed study schedule in your proposal, and it will be considered.

Question - For the prime contract data WSDOT maintains, please note whether these data include the following information for all, some, or none of the contracts. Please answer separately for each industry to be included in the study; also note whether the data are available electronically or as hard copy.

- Firm name.
- Firm address, city, state, zip code.
- Firm phone number.
- Firm email address.

FAA 2024 Statewide Disparity Study Q&A

- Firm contact person.
- Firm owner race and gender.
- Firm owner veteran status.
- Prime contract number.
- Prime contract title.
- Start date of contract.
- End date of contract.
- Award amount.
- Amount paid (total or to date).
- Type of work performed.
- Industry category code, such as NAICS or NIGP.

Answer – WSDOT will electronically provide the requested contract data for all relevant contracts. WSDOT does not maintain data for non-WSDOT-owned airports. The consultant should anticipate the need to collect data from various sources.

Question - For the DBE subcontract data WSDOT maintains, please note whether these data include the following information for all, some, or none of the contracts. Please answer separately for each industry to be included in the study; also note whether the data are available electronically or as hard copy.

- Firm name.
- Firm address, city, state, zip code.
- Firm phone number.
- Firm email address.
- Firm contact person.
- Firm owner race and gender.
- Firm owner veteran status.
- Prime contract number.
- Prime contract title.

FAA 2024 Statewide Disparity Study Q&A

- Start date of contract.
- End date of contract.
- Award amount.
- Amount paid (total or to date).
- Type of work performed.
- Industry category code, such as NAICS or NIGP.

Answer – WSDOT will electronically provide the requested contract data for all relevant contracts. WSDOT does not maintain data for non-WSDOT-owned airports. The bidder should anticipate the need to collect data from various sources.

Question - For the non-DBE subcontract data WSDOT maintains, please note whether these data include the following information for all, some, or none of the contracts. Please answer separately for each industry to be included in the study; also note whether the data are available electronically or as hard copy.

- Firm name.
- Firm address, city, state, zip code.
- Firm phone number.
- Firm email address.
- Firm contact person.
- Firm owner race and gender.
- Firm owner veteran status.
- Prime contract number.
- Prime contract title.
- Start date of contract.
- End date of contract.
- Award amount.
- Amount paid (total or to date).
- Type of work performed.

FAA 2024 Statewide Disparity Study Q&A

- Industry category code, such as NAICS or NIGP.

Answer – WSDOT will electronically provide the requested contract data for all relevant contracts. WSDOT does not maintain data for non-WSDOT-owned airports. The bidder should anticipate the need to collect data from various sources.

Question - What brought about this study?

Answer – The FAA requested this study to assist FAA recipients in complying with the regulatory requirements for establishing DBE goals on federally-assisted contracts.

Question - What is the requested timeline to complete this study?

Answer – The RFQ proposes the agreement will be approximately one (1) year in duration. Please indicate your proposed schedule in your proposal, and it will be considered.

Question - What is the DBE Subcontracting goal for the project?

Answer – The resulting Master Agreement (Agreement) from this RFQ will be subject to an 18% DBE goal.

Question - What are the goals for this study?

Answer – The resulting Master Agreement (Agreement) from this RFQ will be subject to an 18% DBE goal.

Question - What is the amount budgeted for the study?

Answer – The agreement amount will be approximately \$1,200,000.00. The agreement type will be Negotiated Hourly Rate.

Question - Should the cost section be included in Packet B? If so, where?

Answer – Yes

Question - Should respondents confirm that they are registered in SAM.Gov? And if so, would a CAGE code suffice?

Answer – Need to confirm if selected.

Question - Please provide the link to the cost proposal form. The website does not appear to show the document required to submit.

Answer – The cost proposal form isn't needed, only the proposed billing rates form.

Question - Are the proposed billing rates document to be submitted in Packet A or B?

Answer – Packet B

FAA 2024 Statewide Disparity Study Q&A

Question - Should the cost section be included in Packet B? If so, where?

Answer – Yes, included in Packet B

Question - If we include resumes, do they count towards the 30-page limit in Packet A?

Answer – Yes

Question - Please clarify which performance evaluations are to be submitted within the proposal? There are two documents in the RFQ packet.

Answer – If you don't have WSDOT performance evaluations. Do the Non-WSDOT performance evaluations.

Our firm is currently performing a disparity study of for the Port of Seattle of its FAA funded contracts that is due to be completed in the second quarter of 2024. Given this current study process, will the Port be included in this Statewide Study?

Answer - The study will include all 64 Washington State airports included in the federal National Plan of Integrated Airport Systems.

What are the dates for the proposed study period?

Answer - The RFQ proposes the agreement will be approximately one (1) year in duration. Please indicate your proposed schedule in your proposal, and it will be considered.

How many airports will be included in this study?

Answer - The study will include all 64 Washington State airports included in the federal National Plan of Integrated Airport Systems.

What is the approximate number of contracts for the proposed study period?

Answer – We don't have an approximate number of contracts. The study will include all FAA funded construction and consulting contracts let by FAA recipients during Federal Fiscal Years 2017 through 2022.

What is the approximate total dollar value for contracts for the proposed study period?

Answer - We don't have an approximate total dollar value for the contracts. The study will include all FAA funded construction and consulting contracts let by FAA recipients during Federal Fiscal Years 2017 through 2022.

For the Disadvantaged Business Enterprise (DBE) A&E/Professional Written Confirmation Document form, does a separate form need to be filled out for each subcontractor?

Answer – Yes

FAA 2024 Statewide Disparity Study Q&A

The Definition page of the RFQ for Scoring Criteria 10, states:

Complete the form titled “Cost Model Form” linked on the advertisement webpage. The form can be found under the heading “Submit Required Forms.” The Cost Model Form must show proposed cost (labor classifications, hours, rates, and expenses) for each work element shown in the RFQQ. Submit a separate form for each firm.

We cannot find the link to the Cost Model Form. Please provide the location of this mandatory form.

Answer – The cost proposal form isn’t needed, only the proposed billing rates form. It was posted by mistake.

Please confirm that the industries to be included in the study are construction, professional consultant services and general construction-related services.

Answer - The study will include all FAA funded construction and consulting contracts let by FAA recipients during Federal Fiscal Years 2017 through 2022.

Has WSDOT and/or the airports to be included in the study tracked the following prime data? Please respond separately for each field of information and for each affiliate if it is to be included in the study. Please indicate if the data vary by the type of contract. Please indicate what, if any, electronic system is used to collect these records.

Prime contract identification number

Prime contract name

Funding source

Contract Industry (construction, professional consultant services, general construction-related services)

Dollar amount of payment(s) to prime contractor for the study period (inclusive of all change orders)

Original dollar amount of prime contract award (inclusive of all change orders)

Contract start date

Contract end date

Contract status (open/closed)

Business name of prime contractor

General description of services performed, or goods supplied under prime contract

DBE or non-DBE status of prime contractor (including race, ethnicity, and sex)

Prime contractor address, telephone number and email address

FAA 2024 Statewide Disparity Study Q&A

Prime contractor contact person and title

Six-digit NAICS code(s) and/ or detailed description of work performed on the contract

Answer - WSDOT will electronically provide the requested contract data for all relevant contracts. WSDOT does not maintain data for non-WSDOT-owned airports. The bidder should anticipate the need to collect data from various sources.

Is there a DBE goal on the contract?

Answer - WSDOT has an overall Disadvantaged Business Enterprise DBE Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscious means as outlined in WSDOT's "Disadvantaged Business Enterprise Program Plan". The resulting Master Agreement (Agreement) from this RFQ will be subject to a 18% DBE goal. If the Consultant fails to meet the DBE goal attainment for the Agreement, good faith effort (GFE) documentation complying with the requirements of Appendix A of 49 CFR 26 shall be submitted to WSDOT for approval in lieu of meeting the goal.

Indicator for whether or not prime contract has subcontracts (first tier minimum; if other tiers, clearly designate)

Answer - No

Has WSDOT and/or the airports to be included in the study tracked DBE subcontractor data? Please respond separately for each field of information.

Subcontract identification number

Subcontract name

Business name of subcontractor

Description of services performed, or goods supplied by subcontractor

DBE or non-DBE indicator for subcontractor (including race, ethnicity, and sex)

Six-digit NAICS code(s) for subcontractor's work on specified contract

Total dollar amount received by subcontractor (inclusive of all change orders)

Answer - WSDOT will electronically provide the requested contract data for all relevant contracts. WSDOT does not maintain data for non-WSDOT-owned airports. The bidder should anticipate the need to collect data from various sources.

Has WSDOT and/or the airports to be included in the study tracked non-DBE subcontractor data? Please respond separately for each field of information.

FAA 2024 Statewide Disparity Study Q&A

Subcontract identification number

Subcontract name

Business name of subcontractor

Description of services performed, or goods supplied by subcontractor

Non-DBE data for subcontractor (including race, ethnicity, and sex)

Six-digit NAICS code(s) for subcontractor's work on specified contract

Total dollar amount received by subcontractor (inclusive of all change orders)

Answer - WSDOT will electronically provide the requested contract data for all relevant contracts. WSDOT does not maintain data for non-WSDOT-owned airports. The bidder should anticipate the need to collect data from various sources.

Should the response to scoring Criterion 6 be included in both Packet "A" and Packet "B"?

Answer – Packet A

When will answers to questions be received, to ensure enough time to compile a quality response?

Answer – They will be posted on the website Monday December 4, 2023.

Scoring Criteria 3: Key Team Members Qualifications (Prime Consultant and Sub-Consultants) A lists a number of possible qualifications. Given that key team members have varied qualifications, and all qualifications will not apply to every team member, will WSDOT accept qualifications tailored to each team member?

Answer – Scoring Criteria 3 does not require that every team member possess every qualification. Only that information be provided for each key member.