



**Washington State  
Department of Transportation**

Transportation Building  
310 Maple Park Avenue S.E.  
P.O. Box 47300  
Olympia, WA 98504-7300  
360-705-7000  
TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

February 6, 2024

The Honorable Marko Liias, Chair  
Senate Transportation Committee  
PO Box 40444  
Olympia, WA 98504-0444

The Honorable Jake Fey, Chair  
House Transportation Committee  
PO Box 40600  
Olympia, WA 98504-0600

David Schumacher, Director  
Office of Financial Management  
PO Box 43113  
Olympia, WA 98504-3113

RE: Section 601 – Fund Transfers (2023 c 472 s 601)

Section 601 (1) of Chapter 472, Laws of 2023 (ESHB 1125) authorizes the Director of the Office of Financial Management to approve appropriation adjustments for highway projects funded with Transportation Partnership Account (TPA) and Connecting Washington Account (CWA) appropriations that exceeds the authority provided to the department in section 601 (1)(k). See attachment for bill language.

Consistent with the process established by the Office of Financial Management, the department is reporting that there are no fund transfer requests per section 601 (1) for the quarter ending December 31, 2023.

Please contact me at (360) 705-7121 or [SuingT@wsdot.wa.gov](mailto:SuingT@wsdot.wa.gov) if you have questions or need additional information. Thank you for your consideration.

Sincerely,

*[Signature on File]*

Troy A. Suing, Director  
Capital Program Development and Management Office

TAS:bsa

cc: Erik Hansen, OFM  
Maria Thomas, OFM  
Mark Matteson, HTC  
Kelly Simpson, STC

1 **IMPLEMENTING PROVISIONS**

2 NEW SECTION. **Sec. 601. MANAGEMENT OF TRANSPORTATION FUNDS WHEN**  
3 **THE LEGISLATURE IS NOT IN SESSION**

4 (1) The 2005 transportation partnership projects or improvements  
5 and 2015 connecting Washington projects or improvements are listed in  
6 the LEAP Transportation Document 2023-1 as developed April 21, 2023,  
7 which consists of a list of specific projects by fund source and  
8 amount over multiple biennia. Current fiscal biennium funding for  
9 each project is a line-item appropriation, while the outer year  
10 funding allocations represent a 16-year plan. The department of  
11 transportation is expected to use the flexibility provided in this  
12 section to assist in the delivery and completion of all  
13 transportation partnership account and connecting Washington account  
14 projects on the LEAP transportation document referenced in this  
15 subsection. For the 2023-2025 project appropriations, unless  
16 otherwise provided in this act, the director of the office of  
17 financial management may provide written authorization for a transfer  
18 of appropriation authority between projects funded with  
19 transportation partnership account appropriations or connecting  
20 Washington account appropriations to manage project spending and  
21 efficiently deliver all projects in the respective program under the  
22 following conditions and limitations:

23 (a) Transfers may only be made within each specific fund source  
24 referenced on the respective project list;

25 (b) Transfers from a project may not be made as a result of the  
26 reduction of the scope of a project or be made to support increases  
27 in the scope of a project;

28 (c) Transfers from a project may be made if the funds  
29 appropriated to the project are in excess of the amount needed in the  
30 current fiscal biennium;

31 (d) Transfers may not occur for projects not identified on the  
32 applicable project list;

33 (e) Transfers to a project may not occur if that project is a  
34 programmatic funding item described in broad general terms on the  
35 applicable project list without referencing a specific state route  
36 number;

37 (f) Transfers may not be made while the legislature is in  
38 session;

1 (g) Transfers to a project may not be made with funds designated  
2 as attributable to practical design savings as described in RCW  
3 47.01.480;

4 (h) Except for transfers made under (l) of this subsection,  
5 transfers may only be made in fiscal year 2024;

6 (i) The total amount of transfers under this section may not  
7 exceed \$50,000,000;

8 (j) Except as otherwise provided in (l) of this subsection,  
9 transfers made to a single project may not cumulatively total more  
10 than \$20,000,000 per fiscal biennium;

11 (k) Each transfer between projects may only occur if the director  
12 of the office of financial management finds that any resulting change  
13 will not hinder the completion of the projects as approved by the  
14 legislature; and

15 (1) Transfers between projects may be made by the department of  
16 transportation without the formal written approval provided under  
17 this subsection (1), provided that the transfer amount to a single  
18 project does not exceed \$250,000 or 10 percent of the total project  
19 per fiscal biennium, whichever is less. These transfers must be  
20 reported quarterly to the director of the office of financial  
21 management and the chairs of the house of representatives and senate  
22 transportation committees.

23 (2) The department of transportation must submit quarterly all  
24 transfers authorized under this section in the transportation  
25 executive information system. The office of financial management must  
26 maintain a legislative baseline project list identified in the LEAP  
27 transportation documents referenced in this act, and update that  
28 project list with all authorized transfers under this section,  
29 including any effects to the total project budgets and schedules  
30 beyond the current fiscal biennium.

31 (3) At the time the department submits a request to transfer  
32 funds under this section, a copy of the request must be submitted to  
33 the chairs and ranking members of the transportation committees of  
34 the legislature.

35 (4) Before approval, the office of financial management shall  
36 work with legislative staff of the house of representatives and  
37 senate transportation committees to review the requested transfers in  
38 a timely manner and address any concerns raised by the chairs and  
39 ranking members of the transportation committees.

1           (5) No fewer than 10 days after the receipt of a project transfer  
2 request, the director of the office of financial management must  
3 provide written notification to the department of any decision  
4 regarding project transfers, with copies submitted to the  
5 transportation committees of the legislature.

6           (6) The department must submit annually as part of its budget  
7 submittal a report detailing all transfers made pursuant to this  
8 section, including any effects to the total project budgets and  
9 schedules beyond the current fiscal biennium.