

Scoring Criteria 1: Qualifications/Expertise of Firms on Team

Min pts 0 : Max pts 20

- A. Provide an org chart of all the firms on your proposed teams. Provide separate org charts for the terminal building and trestle replacement. List type of expertise for each firm could provide in terms of civil, architecture, structure (building and marine), electrical, mechanical, and environmental permitting.
- B. Provide a list of up to three (3) relevant projects that each firm on your project team has completed within the last six (6) years. The project(s) must demonstrate the required expertise for this program. Include the work/services provided on the project(s) and the approximate amount received for each project.

Scoring Criteria 2: Qualifications of Proposed Project Manager

Min pts 0 : Max pts 20

- A. Provide up to three (3) examples for the proposed Project Manager that demonstrates his/her/their prior experience as a Project Manager on similar public building and marine structure projects. Include the date(s) of each project; the name of the client/organization for each project; list the project manager's responsibilities and tasks on each project, in relation to project schedule, resource issues, and risk management.
- B. Provide up to three (3) examples for the proposed Project Manager that demonstrates his/her/their prior experience as a Project Manager on a WSDOT/WSF or other agency project of similar size and scale as this program, with focus on managing General Engineering Consultants (GEC) team, program management, and project schedule control. Demonstrate the Project Manager's familiarity with the relevant state and federal regulations and/or procedures (e.g., IBC, AASHTO, Shoreline permit, and NEPA/CEPA permit, and Terminal Design Manual). Include the date(s) of each project; the name of the client/organization for each project; and list the Project Manager's responsibilities and tasks on each project.

Scoring Criteria 3: Key GEC Team Members Qualifications (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 25

- A. Core team members include civil designer, structure (building and marine) designer(s), environmental permitting manager, and project scheduler. For each core team member, list each member's role and responsibilities. Describe the qualifications of each proposed core team member, including up to three (3) examples of prior relevant projects. Provide the name of project(s); dates of the project(s); and roles/responsibilities for each key team member on those project(s).

- B. Provide the current availability of core team members and resources to meet the project milestone dates in the form of a table. The availability of staff must be identified as hours available per month for the curation of the program.

Scoring Criteria 4: Firm's Project Management System (Prime Consultant Only)

Min pts 0 : Max pts 15

- A. Describe your firm's Quality Assurance/Quality Control processes.
- B. Describe how your firm is going to track and manage the program budget.
- C. List your firm's scheduling program process. Identify types of software or process.

Scoring Criteria 5: Project Delivery Approach

Min pts 0 : Max pts 20

As of now, the identified project stakeholders consist of: Kitsap Transit, FTA, tribes, and State Art Commission, local agencies and general public. More project stakeholders will be identified during the project management plan development phase:

- A. How does your firm develop a work plan for this project?
- B. Who is involved with the decision-making process for the development of the work plan?
- C. Describe each of the elements of the proposed work plan for these projects;
- D. Describe how your work plan addresses risks and contingencies that may arise during the projects; and
- E. Describe how your approaches to resolving issue(s) within the project team, client and stakeholder. Please note that public outreach and government relations are not part of this contract.

Scoring Criteria 6: Contractor Certification – Workers' Rights (Prime and Sub-Consultants)

Min pts 0 : Max pts 0

Include the following items:

Contractor Certification - Workers' Rights.

- Please fill out the form titled “Contractor Certification - Workers' Rights” linked on the advertisement webpage. The form can be found under the heading “Submit Required Forms.”

Scoring Criteria 7: References/Past Performances (Prime Consultant Only)

Min pts 0 : Max pts 0

A. Include the following items:

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for either WSDOT/WSF projects, Non-WSDOT/WSF projects, or a combination of both that are either currently active projects or that has a project completion date within the last three (3) years. These must be included in your Packet B.

Performance Evaluations on WSDOT projects:

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT’s internal Filemaker Pro form 272-019 “Performance Evaluations – Consultant Services.”

Performance Evaluations for Non-WSDOT projects:

If your firm does not have performance evaluations with WSDOT, it is necessary to have an evaluation of past performance completed by a client. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link “Performance Evaluation Completed by Reference” which can be found on the main web page for this advertisement.